



NORTHCHURCH PARISH COUNCIL

Clerk to the Council: Usha Kilich  
Northchurch Parish Council  
116D High Street  
Northchurch  
HP4 3QN  
01442876911

[www.northchurchparishcouncil.gov.uk](http://www.northchurchparishcouncil.gov.uk)  
email: [clerk@northchurchparishcouncil.gov.uk](mailto:clerk@northchurchparishcouncil.gov.uk)

---

**EXTRA ORDINARY MEETING OF NORTHCHURCH PARISH COUNCIL**

**To Councillors:**

Jon Clarke                      Chair  
Mark Somervail Vice Chair  
Beryl Edwards  
Neil Pocock  
Gordon Godfrey  
Sue Rees  
Lara Pringle  
Michela Capozzi

Dear Councillors

You are hereby summoned to attend a meeting of Northchurch Parish Council on Monday 12<sup>th</sup> April 2021 at 6.30 pm for the purpose of transacting the following business. The meeting will be held electronically under the provisions of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Your understanding and patience are appreciated as we continue to learn new procedures and technology for online meetings.

Usha Kilich  
Proper Officer

Dated this day 7<sup>th</sup> April 2021

**Public attendance and participation.**

Members of the public may join the meeting and participate in the Public Participation by using Zoom.

Topic: Extraordinary Meeting  
Time: Apr 12, 2021 06:30 PM London

Join Zoom Meeting

<https://zoom.us/j/99233434850?pwd=NXVjU0FueUlwL0c5YktuZ244a3padz09>

Meeting ID: 992 3343 4850

Passcode: 251136

## AGENDA

**EX/11/21**

### **APOLOGIES FOR ABSENCE**

To receive apologies for absence

**EX/12/21**

### **DECLARATIONS OF INTEREST**

To declare an interest linked to any item on the agenda.

**EX/13/21**

### **Public Participation**

**EX/14/21**

### **Chairmans report**

**EX/15/21**

### **Open Spaces**

- a. Cllr. Clarke proposes that Bon Soiree is permitted to install outdoor tables and chairs during their daytime opening hours subject to terms & conditions and surface specifications set by the Open Spaces Committee.
- b. Cllr. Somervail proposes that the Bainbridge Trophy should be awarded to Trish Pocock in recognition of her 21 years of service at the Recreation Ground.
- c. Cllr. Edwards proposes that Trish Pocock is awarded a sum of £500 in association with the Bainbridge Trophy (provided SLCC has confirmed that we can do this).
- d. Cllr. Somervail proposes that NPC make improvements to the Recreation Ground to a maximum cost of £105k.
- e. Cllr. Clarke that two non-voting members are added to Open Spaces Committee: John Porter and Clare James.

**EX/16/21**

### **Finance & General Purpose**

- a. Cllr. Somervail proposes the following:
  - i. Transfer £56k from the CIL account to the HBC Money Manager account because we are over the £85k limit guaranteed by the Financial Services Compensation Scheme (FSCS).
  - ii. As soon as we receive the precept & grants for this year, rebalance the total amount in Unity Trust to be less than the FSCS limit of £85k by transferring the surplus to HSBC up to the £85k limit for HSBC and any remainder to NS&I.
  - iii. Sell the riskier funds in St James Place (Global Equity, Worldwide Income, Property) and transfer the proceeds (~ £27k) to the National Savings account.
  - iv. To sell any remaining funds in SJP as soon as NPC know that the money will be required in the near future (eg for Rec Ground project) and that money to be transferred to NS&I unless it is required immediately.
- b. Cllr. Clarke proposes to approve CiL for 2020/21
- c. Cllr. Capozzi proposes that the following policies, which have been circulated are adopted by NPC:
  - (i) Amended Standing Order Mar 2021
  - (ii) GDPR Mar 2021
  - (iii) Freedom of Information Mar 2021
  - (iv) Publication Scheme Mar 2021
  - (v) Press and Media Policy Mar 2021
- d. Cllr. Clarke proposes that the Annual Council Meeting originally planned for May 17<sup>th</sup> and the Annual Parish Meeting take place remotely back-to-back on Wed 5<sup>th</sup> May.

**Ex/17/21**

**DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 5<sup>th</sup> May 2021 Meeting at 7.00pm via Zoom Meeting.